Electoral Board
Isle of Wight County Virginia
07 September 2022

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on Wednesday, 07 September 2022 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2:03 PM. Members present were Inetha Holmes (Chairman), Rod Hallum (Vice Chairman), Geoffrey McFather (Secretary), and Lisa Betterton (Director of Elections (DE)/General Registrar (GR)). Caleb Kitchen (former Vice Chairman) was present for the purpose of reviewing the minutes of the August 2022 Electoral Board Meeting, rendering his approval of the content therein and affixing his signature. Joe Puglisi (Chairman of the Isle of Wight County Democratic Committee) attended as an observer.

The minutes of the 03 August 2022 Electoral Board Meeting were read. Motion was made, seconded and unanimously approved to accept the minutes as written. Once signed by the Electoral Board Members, the minutes were delivered to the DE for filing.

Pursuant to the resignation of former Vice Chairman Caleb Kitchen from the Board in order to accept full-time employment with Isle of Wight County, the Chairman placed the name of Rod Hallum (newly appointed member of the IOW County Electoral Board) in nomination to fill the position of Vice Chairman for the term September 7, 2022 – December 31, 2023 to serve the remainder of the term of former Vice Chairman, Caleb Kitchen. The motion was seconded and unanimously approved

Secretary's Report.

1. The Secretary reported that a citizen request had been received asking the Board to amend/correct the July Special Meeting Minutes to reflect that four (4) FOIA requests had been made of Candidate Petitions the preceding month (Candidates Dial, Butler, Vines and Wooster) versus the Minutes annotation that three (3) FOIA requests of Candidate Petitions (Candidates Dial, Butler and Vines) had been made. The Secretary acknowledged that at the time of the July Special Meeting, the Board was only aware of FOIA requests for Candidates Dial, Butler and Vines, and that the Board was not aware of the Candidate Wooster FOIA request. Regardless, a motion was made, seconded and unanimously approved that in lieu of amending/correcting the July Special Meeting Minutes, the present Minutes would serve to document the inadvertent omission of reference to the Candidate Wooster FOIA request.
2. The Secretary reported that the GR Staff will generate an internal checklist to track when Candidates request their petitions, annotate dates when completed petitions have been returned for review/validation of Registered Voter signatures, and to document the date when the Candidate has submitted sufficient signatures to satisfy Code requirements. Additionally, significant attention will be rendered by GR Staff to confirm the absence of material omissions on the submitted Candidate

Petitions. Finally, although Candidate Petition submissions will be received by the GR up to the established deadline, the GR Staff will advise Candidates that the GR Staff will not review and validate any Candidate Petitions received during the final seven calendar days immediately preceding a Primary Election Day, opting instead to prioritize their energies on Primary Election preparations. Candidate Petitions will be reviewed and validated as soon as possible following the Primary Election.

Motion was made, seconded and a unanimous vote rendered to accept the Secretary's Report as delivered.

General Registrar's Report.

1. GR provided the Board a document titled, "Important Dates for November 8, 2022 General Election", reflecting the dates of all scheduled Registrar events and training leading to, and immediately following, the November 8th Election.
2. L&A Testing for the CAP will be on September 14th. Discussion ensued regarding the possibility that L&A may not be able to be completed on September 14th due to the large number of precinct ballots that will need to be tested. It was noted that machines will be sealed, closed and locked in their secure storage location until Election Day seal validation and subsequent use.
3. GR reported that she will be ordering the ballots from our ballot vendor so as to receive the ballots not later than September 13th.
4. GR reported that a second round of Isle of Wight Voter Cards will be mailed from the vendor to all IOW County Registered Voters with a target delivery date during the final week of September 2022. GR also reported that Election Day coverage was made available for publication in both the Smithfield Times and the Tidewater News.
5. GR provided the Board with a precinct-by-precinct spreadsheet of the currently-assigned Precinct Chiefs, Assistant Chiefs and Officer of Election Workers for the November 8th Election. The spreadsheet also reflects the party affiliation of each Officer of Election in order to validate our compliance with the Code requirement of an equal distribution of primary party representation/staffing within each precinct.

Motion was made, seconded and a unanimous vote rendered to accept the General Registrar's Report as delivered.

New Business.

1. The Chairman suggested that the Electoral Board ask the IOW County Sheriff's Office, and the Smithfield and Windsor Police Departments to ensure that their deputies will be certain to be 'in the vicinity of the various precincts' on Election Day in order to provide quick response in the event it is needed.
2. The Vice Chairman proposed that the Electoral Board establish a period for Public Comment as a regular part of the monthly agenda. Discussion ensued regarding

a vote by prior Electoral Boards that a time for Public Comment would not be offered given the lack of discretion and latitude that the Electoral Board has with regard to Virginia Election Law compliance. However, the Board agreed to allow the Vice Chairman to prepare a point-paper/presentation for further discussion during the next scheduled Electoral Board Meeting of the particulars defining the Vice Chairman's proposed Public Comment period.

Old Business.

1. The GR reported that our KnowInc (Poll Pad vendor) provided her with knowledge and assistance to load precinct name and address information into the Poll Pad database so that a Registered Voter arriving at an incorrect precinct can be handed a printed address of the Voter's correct precinct to take with them as they drive to their correct voting precinct.

Good of the Order.

1. Reminder offered regarding the Officer of Election Appreciation Dinner at the Smithfield Center, Thursday evening (09/08) at 6:00 PM.

There being no further business, the meeting adjourned at 3:10 PM

Inetha Holmes, Chairman

Rod Hallum, Vice-Chairman

Geoffrey McFather, Secretary